

IMPORTANT CIRCULAR

No PAO/GREF/CC/MPS
PAO (GREF), GREF Centre
Dighi Camp, Pune-411015

Dated 11.01.2012

To,

HQ DGBR,
All Chief Engineer, Projects
The Comdt GREF Centre Records, Pune
The Commander _____ BRTF C/O 56 / 99 APO

Subject: Monthly Pay System : Extract of Pay Books

Reference: This office DO letter of even No dated 11.08.2010 addressed to the Commander GREF Centre and Records and further circulated by GREF Records to all units.

Units were requested to forward extracts of pay book in respect of all GREF personnel to the PAO (GREF) through GREF Records vide this office DO letter dated 11.08.2010. It was also requested to ensure that the pay book is complete in all respect as per standing instruction and all the pay details w.e.f. Dec 1987 i.e. w.e.f. the implementation of IRLA system including FRMO details are entered. Some units have forwarded the extract of pay book but it is seen that extract of pay books have not been received in many cases till date. The extracts of pay book are required to release credit balances available in the IRLAs of the officers and personnel. It is therefore requested that the units under command may please be instructed to forward the extract of pay books immediately in respect of all officers and subordinates including those whose extract already forwarded as it is learnt that many payments have been made on ACRs to them after forwarding their extract of pay books, immediately to release credit balances.

-sd/-

Sr. Accounts Officer (CC)